



PUBLIC NOTICE

FULL COUNCIL MEETING

This Meeting will be streamed live to the Minehead Town Council Facebook Page

The Meeting will be digitally recorded

Date: Tuesday 26 April 2022

Time: 7.30 pm

Venue: Community Building, Irnham Road, Minehead TA24 5DW

Enquiries: 01643 707213 or email "admin@mineheadtowncouncil.co.uk"

Mayor: Cllr P Bolton

Councillors: Cllr A Berry, Cllr T Bloomfield, Cllr M Burke, Cllr O Harvey, Cllr E Jones, Cllr A Kingston-James (Deputy Mayor), Cllr M Kingston-James, Cllr A Lawton, Cllr R Lillis, Cllr J Malin, Cllr C Palmer*, Cllr M Palmer, Cllr H Rose, Cllr T Venner*

(denotes Somerset West and Taunton Councillor "SWaT")*

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS
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PUBLIC FORUM

There will be a 15-minute open forum at the beginning of the Meeting when residents of Minehead and Alcombe may speak on any subject. Each individual will be limited to speak for no more than 3 minutes. It should be noted that if the subject is not a subject on the Agenda it will not be possible for Councillors to make any decisions on that matter in the main Meeting. If you would like to ask a question or speak at a Meeting you will need to submit your request to the Clerk in advance of the Meeting. You can request to speak at the Meeting by emailing your full name, agenda item or subject and your question to the Clerk using admin@mineheadtowncouncil.co.uk

A G E N D A

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **To receive** Apologies for Absence **LGA 1972 s 85 (1)**
- 2 **To receive:**
Declarations of Interests in respect of any Agenda items **Localism Act 2011**
Dispensations **Localism Act 2011**
- 3 **To receive** reports from:
 - Somerset County Council (SCC)
 - Somerset West and Taunton District Council (SWaT)
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council (MTC)
 - Minehead BID (Cllrs Lawton and Venner)
 - Plastic-Free Minehead (Cllr C Palmer)
 - Advisory and Working Groups
- 4 **To adjourn** the Meeting for Public Inclusion **Standing Order No 3e**
To receive presentation from Christell Charles, Taunton and West Area Coordinator of PROMISEworks
- 5 **Mayor's Announcements**
- 6 **To agree** the Minutes of the Full Council Meeting held on Tuesday 22 March 2022 –
Minutes to be agreed by Councillors who were in attendance
- 7 **To note** the Minutes of the Planning Committee Meeting held on Tuesday 5 April 2022
and the Finance & Staffing Committee Meeting held on Monday 11 April 2022

8 Finance Matters

- 8.1 To approve** Urgent Payments for April 2022
 - 8.2 To approve** Payments under £1,000 for April 2022
 - 8.3 To approve** Payments over £1,000 for April 2022
 - 8.4 To approve** Payments by Procurement Card for March 2022
 - 8.5 To approve** Regular Payments for March 2022
 - 8.6 To note** Income Report for March 2022
- 9 To receive** an update on the Parish/Town Council Election 2022 and co-option procedure for new Councillors
- 10 To receive** dates for Statutory Annual Council Meeting and Annual Town Meeting
- 11 To review** End of Year Reserves 2021-22 – Report by Deputy Clerk
- 12 To receive** an update on Platinum Jubilee Celebrations and to allocate a budget
- 13 To consider** Report by Deputy Clerk on proposed Re-Structuring of Committees
- 14 To resolve** to exclude members of the press and public
- 15 Confidential Items**